

ACCOUNTS PAYABLE



SAP Accounts Payable (SAP AP) is a pivotal component of SAP ERP, managing vendor invoices, payment processing, and reconciliation. It maintains vendor master data, generates payment proposals, and enables credit/debit memo handling. With automation features and integration capabilities, SAP AP ensures efficient financial operations and accurate reporting within organizations.

OVERVIEW



Below are the topics which will be covered in SAP GL Module, some are discussed briefly in following pages:

- **Introduction to Accounts Payable**
- **Vendor Tolerance Group & Vendor Invoice**
- **Vendor Invoice and Payments – Part 1**
- **Vendor Invoice and Payments – Part 2**
- **Payment Term & House Bank**
- **Automatic Payment Program Setup**

1. INTRODUCTON TO ACCOUNTS PAYBLE



SAP Accounts Payable (SAP AP) is like a helper inside a computer system that keeps track of money a company owes to its suppliers. It handles things like paying bills, making sure the numbers are right, and fixing mistakes. It also talks to other parts of the computer system to keep everything working smoothly and to help the company know how much money is going in and out.

OVERVIEW



Below are the topics which will be covered in SAP GL Module, same are discussed briefly in following pages:

- **Introduction**
- **Accounts Payable in SAP**
- **Accounts Group**
- **Define Account Group and Number Range**
- **Create Vendor**
- **Summary Q & A**

RECORDING

2. VENDOR TOLERANCE GROUP & VENDOR INVOICE



A vendor tolerance group in SAP is a set of settings that define the maximum amount of difference that is allowed between the actual amount paid to a vendor and the amount that is expected.

OVERVIEW



Below are the topics which will be covered in SAP GL Module, same are discussed briefly in following pages:

- **Definition – Tolerance Group for Vendors**
- **Configure Tolerance Group**
- **Define Reason Codes**
- **Define Account for payment diff posting**
- **Post Vendor Invoice**
- **Summary Q & A**

RECORDING

3. VENDOR INVOICES & PAYMENTS – PART 1



SAP's vendor invoice and payment functionality is a set of processes and tools that help businesses manage their vendor invoices and payments.

OVERVIEW



Below are the topics which will be covered in SAP GL Module, same are discussed briefly in following pages:

- **Vendor Payment F-53**
- **Line Item Reports**
- **Partial Payment**
- **Residual Payment**
- **Payment Block**
- **Summary Q & A**

RECORDING

4. VENDOR INVOICES & PAYMENTS – PART 2



SAP's vendor invoice and payment functionality is a set of processes and tools that help businesses manage their vendor invoices and payments.

OVERVIEW



Below are the topics which will be covered in SAP GL Module, same are discussed briefly in following pages:

- **Vendor Payment F-53**
- **Line Item Reports**
- **Partial Payment**
- **Residual Payment**
- **Payment Block**
- **Summary Q & A**

RECORDING

5. PAYMENT TERM AND HOUSE BANK



Payment term is a set of rules that define when and how a vendor invoice is to be paid. It specifies the due date, the discount period, and the late payment charges. House bank is the bank that a company uses to process its payments. It is identified by the company code and the house bank ID.

OVERVIEW



Below are the topics which will be covered in SAP GL Module, same are discussed briefly in following pages:

- **Payment Terms (Introduction & Config)**
- **Banking Management in SAP**
- **Bank Keys**
- **House Bank**
- **Account ID**
- **Summary Q & A**

RECORDING

6. AUTOMATIC PAYMENT PROGRAM SETUP



The automatic payment program (APP) in SAP is a process that automatically generates and processes payments to vendors. It is used to pay invoices that are due, and it can be configured to meet the specific needs of the business.

OVERVIEW



Below are the topics which will be covered in SAP GL Module, same are discussed briefly in following pages:

- **APP – Introduction**
- **FBZP Configuration**
- **Run Automatic Payment Program**
- **Payment Reports**
- **Credit Memo / Purchase Return**
- **Summary Q & A**

RECORDING